



Organization: Trinity Health – Executive at Loyola
Position Title: VP, Revenue Cycle - Illinois
Position Requisition #: 05212018
City: Maywood State: IL
Department: Administration
Salary: TBD
FTE/Hours: Full Time
Shift: TBD
Posting Date: 05/21/2018
Response Date:
Description/Qualifications: **POSITION PURPOSE**

The Vice President (VP) Revenue Cycle - Illinois provides executive-level leadership, management and oversight to the operations of a distributed Shared Service Center (SSC) or Regional Health Ministry (RHM) with revenues in excess of \$1B. The VP Revenue Cycle - Illinois is accountable for achieving annual net revenue improvement targets and achieving top performance to industry benchmarks through implementation of industry-leading practices, processes and technology. Leads and prioritizes continuous improvement in colleague engagement and patient satisfaction scores. The VP Revenue Cycle – Illinois leads colleagues dedicated to the upfront financial clearance of patients and is also responsible for the billing/collection of healthcare accounts receivable for services provided by RHMs. The position directs activities of patient registration, point-of-service collections, financial clearance, third party billing, patient billing, insurance and patient liability follow-up, cash posting and customer service. The VP Revenue Cycle - Illinois provides technical and change management expertise to improve various revenue management processes within Trinity Health. The incumbent works closely with other revenue functional areas including reimbursement, payer strategies and product development, case management, utilization management and coding. S/he also partners with RHM CFOs and Vice Presidents of Finance to understand the relationship between revenue cycle performance and the financial statements. The individual also manages vendor relationships for patient collections, bad debt management and other activities as needed.

MINIMUM QUALIFICATIONS

Must possess a comprehensive knowledge of hospital Revenue Management, as normally obtained through a Bachelor's degree in Accounting, Finance, Business Administration or other related field and a minimum of seven (7) years of progressive management experience in a large hospital or multi-hospital setting. Master's Degree preferred. HFMA Certification highly desirable. Must demonstrate an ability to plan, coordinate, implement and control the Admitting, Benefit Advocacy, Billing and Collection services and to function effectively in a management position in a complex centralized environment. Must possess a demonstrated knowledge of process improvement techniques and their application. Must possess ability to lead implementation and process improvement projects with minimal supervision. Must possess analytical skills in order to understand financial systems and patient accounts and to detect and resolve problems related to accounts receivable and system implementations. Proficiency in Microsoft Office, including Outlook, Word, Excel, Visio and PowerPoint. Must possess exceptional written and verbal skills to communicate effectively with a wide-ranging audience. Must be able to operate effectively in a collaborative, shared leadership environment. Must possess a personal presence that is characterized by a sense of honesty, integrity, and caring with the ability to inspire and motivate others to promote the philosophy, mission, vision, goals, and values of Trinity Health.

Contact Information: Expressions of Interest should be sent to: **Janet Nelson at Janet.Nelson@trinity-health.org**