

Facility Specific Required Information



PERSONNEL

Department	Name	Telephone No.
Health, Safety & Environment, System Director	John Cariglio	706-2576
Safety Officer		706-2593
Security, Coordinator	Sam Seiler	862-1588
Biomedical Engineering	Office	862-1241
Facility & Engineering, Director	Office	862-1102
Facility & Engineering, Supervisor	Office	862-1105
Infection Control, Practitioner	Pat Jones	862-1282
IDM Coordinator	Joy Backer	862-1410
Compliance Office	Anne Mason	821-4469
Privacy Office	Anne Mason	821-4469

ANTICIPATION/RECOGNITION OF HAZARDS

Incident/Accident Reports

Associates, Physicians, Students	Associate Incident Report
Patients, Visitors	Occurrence Report

Other Methods of Anticipating/Recognizing Hazards

Hazard Surveillance Tours	Work Order Requests
Security Patrols	Fire Alarm/Emergency Evaluation Forms

CONTROL OF HAZARDS

Policies, Procedures and Programs

- **Safety** - Available in Section 5 of the *Environment of Care Manual* within each department.
- **Security** - Available in Section 6 of the *Environment of Care Manual* within each department.

Hazard Communication

- **Written Program**
Available in Section 2 of the *Environment of Care Manual* within each department.
- **A Hazardous Material Inventory**
Available in Section 2 of the *Environment of Care Manual* within each department.
- **MSDS Sheets**
Available online and in the MSDS binder within each department.

Asbestos Operations and Maintenance

- **ACM Types and Location**
 - Thermal System Insulation (TSI), e.g., pipe wrap throughout the hospital.
 - In the soil in the 1905 crawl space.
 - Vinyl Asbestos Tile (VAT) flooring throughout the hospital.

CONTROL OF HAZARDS

(continued)

● General Work Practices

- Associate access is restricted to the 1905 crawl space.
- Activities intentionally disturbing ACM must be performed by a licensed contractor.

JOINT COMMISSION ENVIRONMENT OF CARE

Joint Commission Management Plans

Available in the *Environment of Care Manual* within each department.

EMERGENCY RESPONSE PREPARATION

Emergency Numbers

Dial "55555" on any hospital phone.

Dial "55555" on any off-site phone.

Emergency Code Words

Emergency Type

Fire
Evacuation
Mass Casualties
Bomb Threat
Hazardous/Radioactive Materials
Utility Failure
Medical Gas Failure
Natural Disasters
Security Disturbance
Imminent Delivery/Neonatal Arrest
Cardiac/Pulmonary Arrest
Infant Abduction
Elopement

Code Word

Code Red
Code White
Code Yellow
Code Purple
Code Orange
Code Brown
Code Blue
Code Green
Code Silver
Code Pink
Code 10
Code A
Code B

Emergency Response Plans

Emerg Prep - Available in Section 1 of the *Environment of Care Manual* within each department.

Smoking

Smoking is prohibited WITHIN the hospital and off-site buildings. Smoking is permitted ONLY within the smoking hut at the back of the hospital located by Laundry and at designated locations outside the off-site facilities.

Fire

Rescue
Announce
Confine
Evacuate

Shutting Off Oxygen/Nitrous Oxide

- Ensure the oxygen/nitrous oxide valves are shut off in the smoke compartment being evacuated.
- Staff, at the direction of the Nurse Manager, may need to, and is able to, shut off the valve.
- Valves are normally located near the Nurse's Station.
- Valves are labeled with the type of gas and the rooms they control.